

# Importing installations using a csv file

This function may be helpful if you have a large project that you are wanting to import into Rappt.IO.

The same process is used for traps, bait stations and monitoring stations. But for this exercise I have used traps

It is important to note that the required fields must be tagged correctly. And if you attach it to a line. The line must show first on your map. (the traps can also be placed on the line retrospectively)

1. On your project page select the **import traps** option, this will display all the fields available in the import trap settings and ensure all of the required fields are completed on your spreadsheet

Current project: **Waihoanga demo** Lines Traps Bait stations Monitoring Points of Interest Reports

Add a new trap Add catches **Import traps** Import trap records Manage traps Manage trap records

## Import traps

**You can import traps from a CSV file with the following columns:**

**Code (required):** The name or ID of the trap. If the trap code is not unique you will also need to include a unique **line**.

**Lat and Long or Easting and Northing (required):** Point coordinates of the installation in decimal degrees or NZTM Easting & Northing.

**Trap type (required):**

AT2, A24, AT220, BT200, Bnlsr, Bktz, Cage trap, Chimney, Cons, D-Rat, DOC 150, DOC 200, DOC 250, Dominus, Envirostrat100, Fenn, Flipping Jimmy, Gorrila, Henry, Holden K9, K9L Tunnel, K9L Tunnel Trap, Ko mato, Leg hold trap, Monster, Mouse trap, Nossok, Per Ger Myna Cage, Possum Master, Rat trap, S4 Cat, S4 Possum, Sentinel, Set & Forget, Smart Cage, Snap E-Rat, Spiffie, Supervisor Max, T, Rex Rat Trap, Timms, Trapmaster, Trapworks Maggie, Tweed Cat, Unspecified, Victor, Warrior, Ziptraps, zipTRAP

**Double (optional):** If value is "yes" then a second trap of the same type will be created at the same location.  
Yes, No

**Sensor provider and Sensor ID (optional):** For sensor traps with network communication. The sensor provider and ID combo must be unique on the site.

**Date installed (optional):** The date the trap was installed, in ISO 8601 date format. Defaults to the current date.  
2022-07-21

**Installed by (optional):** Who installed this trap.

**Line (optional):** The name of the line this trap belongs to. The line must have already been created in the **Lines** section.

**Tags (optional):** A list of words separated by commas that can be used to group and filter your traps in reports.

**Notes (optional):** Any notes you want recorded about this trap

**Note:** If the import button is disabled and a progress % is displayed please refresh this page after a few minutes and try again. If the import button remains disabled, please [contact us](#).

**Default values:** The form items below can be used to set default values for the traps if they are not set in the CSV.

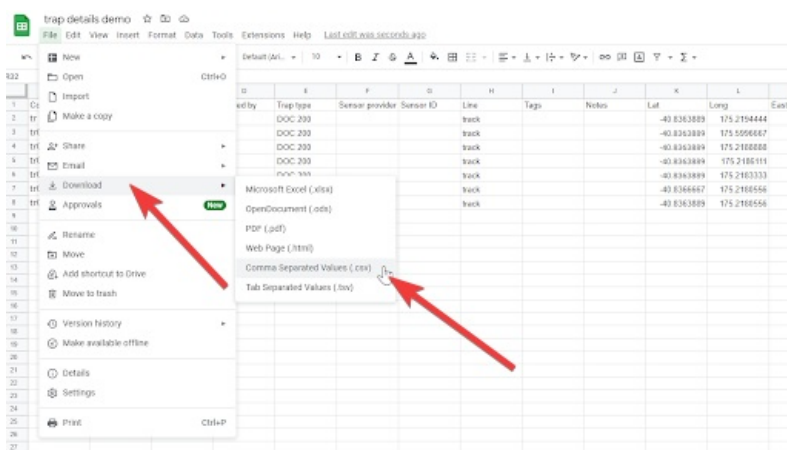
2. Choose the spreadsheet file you want to import of your current traps and locations

trapdetails demo

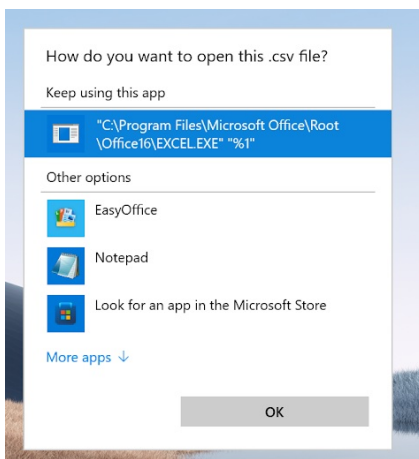
File Edit View Insert Format Data Tools Extensions Help Last edit: nss.sscscochapp

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
	ID	Trap type	Sensor provider	Sensor ID	Line	Tags	Notes	Lat	Long	Easting	Northing					
1	tr020	DOC 200			back			-40.8363889	175.2194444							
2	tr021	DOC 200			back			-40.8363889	175.2194444							
3	tr022	DOC 200			back			-40.8363889	175.2194444							
4	tr023	DOC 200			back			-40.8363889	175.2194444							
5	tr024	DOC 200			back			-40.8363889	175.2194444							
6	tr025	DOC 200			back			-40.8363889	175.2194444							
7	tr026	DOC 200			back			-40.8363889	175.2194444							
8																
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16																

3. Download the file as a csv (comma separated values) file



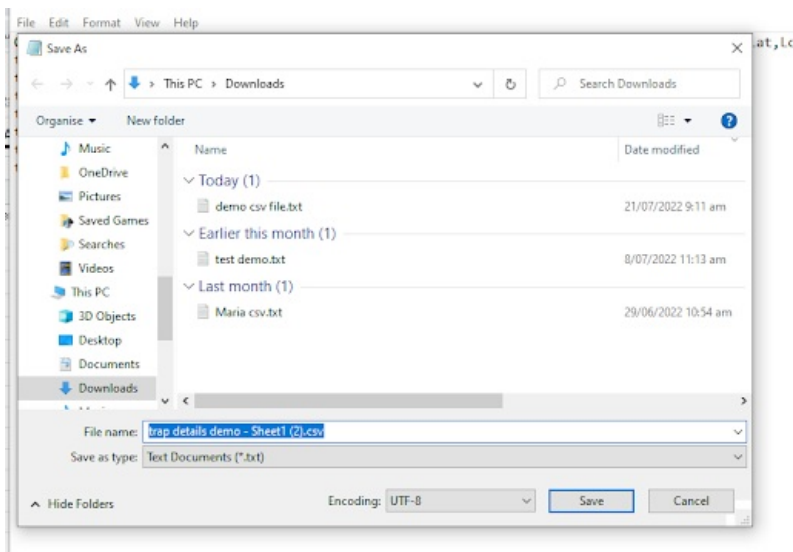
4. The computer will ask you what to open the file with, and make your selection. ( I chose notepad)



5. The original spreadsheet will convert to csv



6. Save this file



7. Using the import trap tab, Select choose file tab at the bottom and browse for the csv file you have saved, select the file and click import

**You can import traps from a CSV file with the following columns:**

**Code** (required): The name or ID of the trap. If the trap code is not unique you will also need to include a unique **line**.

**Lat and Long or Easting and Northing** (required): Point coordinates of the installation in decimal degrees or NUTM Easting & Northing.

**Trip type** (required):

AT12, A24, AT220, BT200, Belville, Blitz, Cize Trap, Chimney, Cons, D-Rite, DDC 150, DDC 200, DDC 250, Dumbo, Dumbover 180, Fern, Flipping Tring, Gorrill, Jemmy, Jolly-Rite, Kite, Serval, SBS, Tunnel Trap, Un-maid, Zip bait trap, Monster, Mouse trap, Noctule, Per-Ger Myra Cage, Pressure-Master, Rat trap, SA-Gut, SA-Pitman, Sentinel, Set & Forget, Smart Cage, Snap & Rat, Spindle, Superior Box, T-A-Rat-Ring, Traps, Trapdoor, Trapdoor Muggle, Turret Cage, Unleashed, Victor, Monitor, Ziptrap, podTRAP

**Double** (optional): If value is "Yes" then a second trap of the same type will be created at the same location.

Yes, No

**Sensor provider** and **Sensor ID** (optional): For sensor traps with network communication. The sensor provider and ID combo must be unique on the site.

**Date installed** (optional): The date the trap was installed, in ISO 8601 date format. Defaults to the current date.

2022-07-22

**Installed by** (optional): Who installed this trap.

**Line** (optional): The name of the line this trap belongs to. The line must have already been created in the **Lines** section.

**Tags** (optional): A list of words separated by commas that can be used to group and filter your traps in reports.

**Notes** (optional): Any notes you want recorded about this trap.

Notes

**Note:** If the import button is disabled and a progress % is displayed please refresh this page after a few minutes and try again. If the import button remains disabled, please contact us

**Default values:** The form items below can be used to set default values for the traps if they are not set in the CSV.

**Date installed:**

22 Jul 2022

**Installed by:**

**Trip type:**

AT12

**Line:**

<None>

**Import**

Import CSV files with one or more of these columns: Code, Double, Date installed, Installed by, Trap type, Sensor provider, Sensor ID, Line, Tags, Notes, Lat, Long, Easting, Northing

- No columns are unique. The import will only create new items, no items will be updated
- Download a sample

**Delimiter:**

,

**File encoding:**

UTF-8

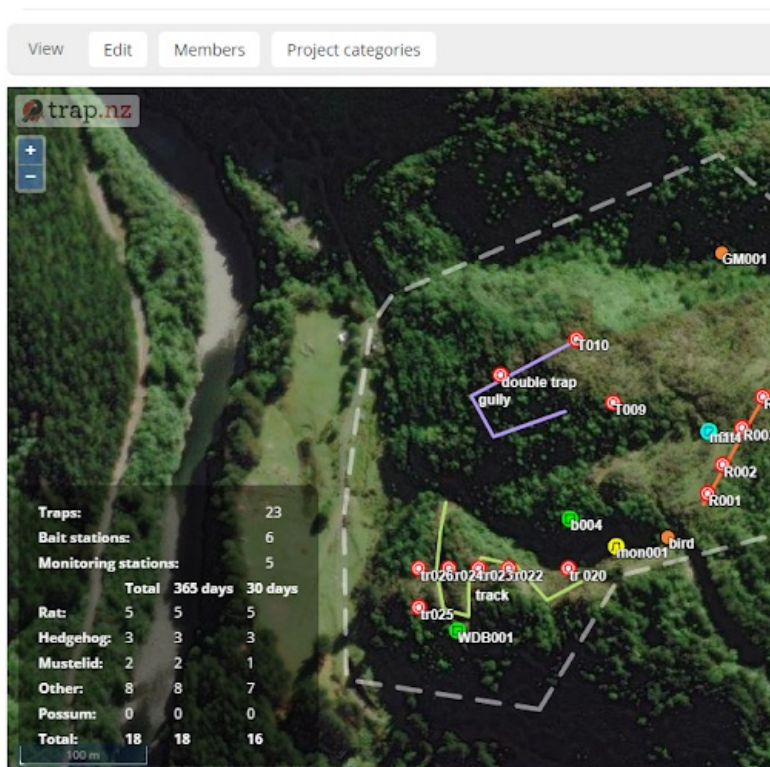
**File:**

Choose File No file chosen

**Import**

trap details demo - Sheet1 (2).csv	21/0
trap details demo - Sheet1 (1).csv	21/0
trap details demo - Sheet1.csv	21/0
import_traps_template.csv	21/0
demo csv file.txt	21/0

8. Your traps will now display on your project map ready for the records to be added



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🔄Revision #3  
★Created 26 July 2022 03:03:53 by Lenore Winterburn  
✍Updated 9 July 2024 00:06:35 by Cosmos