

Adding a Project to an Organisation

Rappt.IO Organisations are used by groups who trap in multiple geographic regions but want easier ways to:

- manage members across their projects
- run reports across their projects

Organisations are usually used by government departments and councils, however, they are available to be used by any group that would find them helpful.

Joining an Organisation

If you are the administrator for the project you can select the project (via the Rappt.IO website) and select edit



Once the edit window opens up select extra

Edit Trap Project Waihoanga demo

View Edit Members Project categories

Please enter the details for your project.
Need help?

Project name *

Waihoanga demo

Location *

trap.mz

Extra (optional)

☐ List this project publicly?

☐ Share summary data?

Now select Your Organisations

Project name *

Waihoanga demo

Location *

trap.mz

Extra (optional)

Project Type

Optionally tag your project - e.g. rural, reserve, etc. This can be useful if you manage many projects. Tags will be lowercase.

Enabled features

☒ Traps

☒ Bait stations

☒ Monitoring

☒ Points of Interest

Your Organisations

- None -

Members of the selected organisations will become members of this project

Use project top 5 species

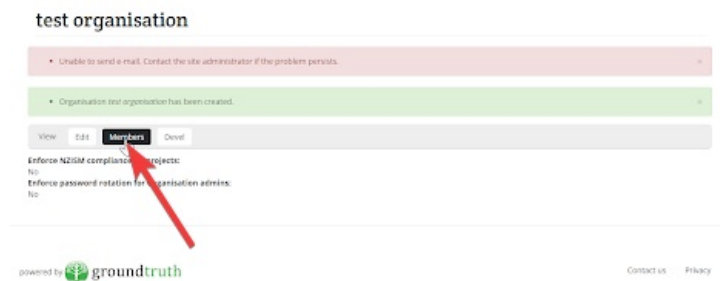
We show a catch summary on the project landing page. You can choose between showing counts from the IP2050 species list (Mussel, Rat, Possum and Hedgehog) or the top 5 species caught by your project. Note that Cats are counted as "Other" in the project top 5 to discourage public targeting.

You can now select the Organisation you want the project to be part of.

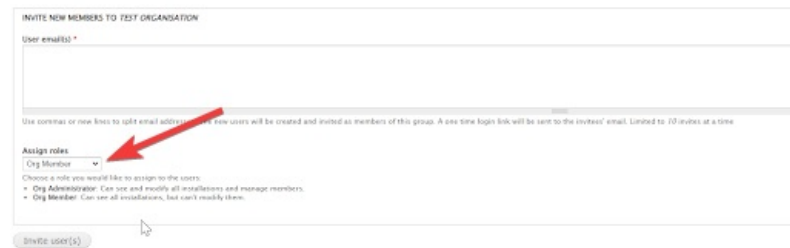
Non-admin request to become part of an Organisation

If wanting a project that you are not an administrator for to be part of an Organisation you will need to go to your My account and select the Organisation

After doing this you need to then select members -



email invites, the invite will have to be to the administrator of each project and they will have to accept that they are wanting to be part of the Organisation



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