

# Resetting the rappt.io phone app

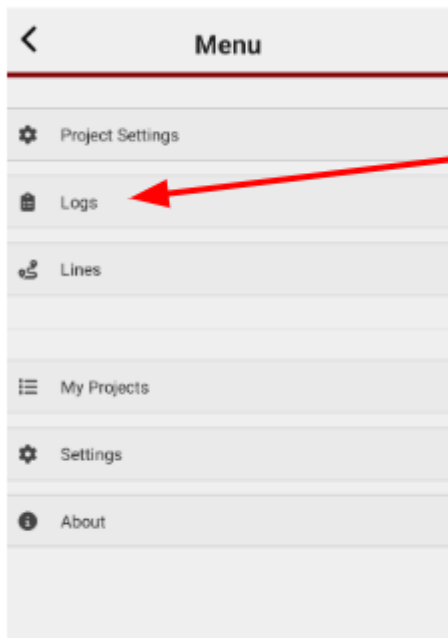
Rappt.IO often has updates, however, despite vigorous testing, sometimes there can be issues that are found after a release that is unexpected.

Here are the steps to take if you find that your Rappt.IO phone app is not showing as you expect it to.

1. Access the menu by the three lines at the top right of the screen.

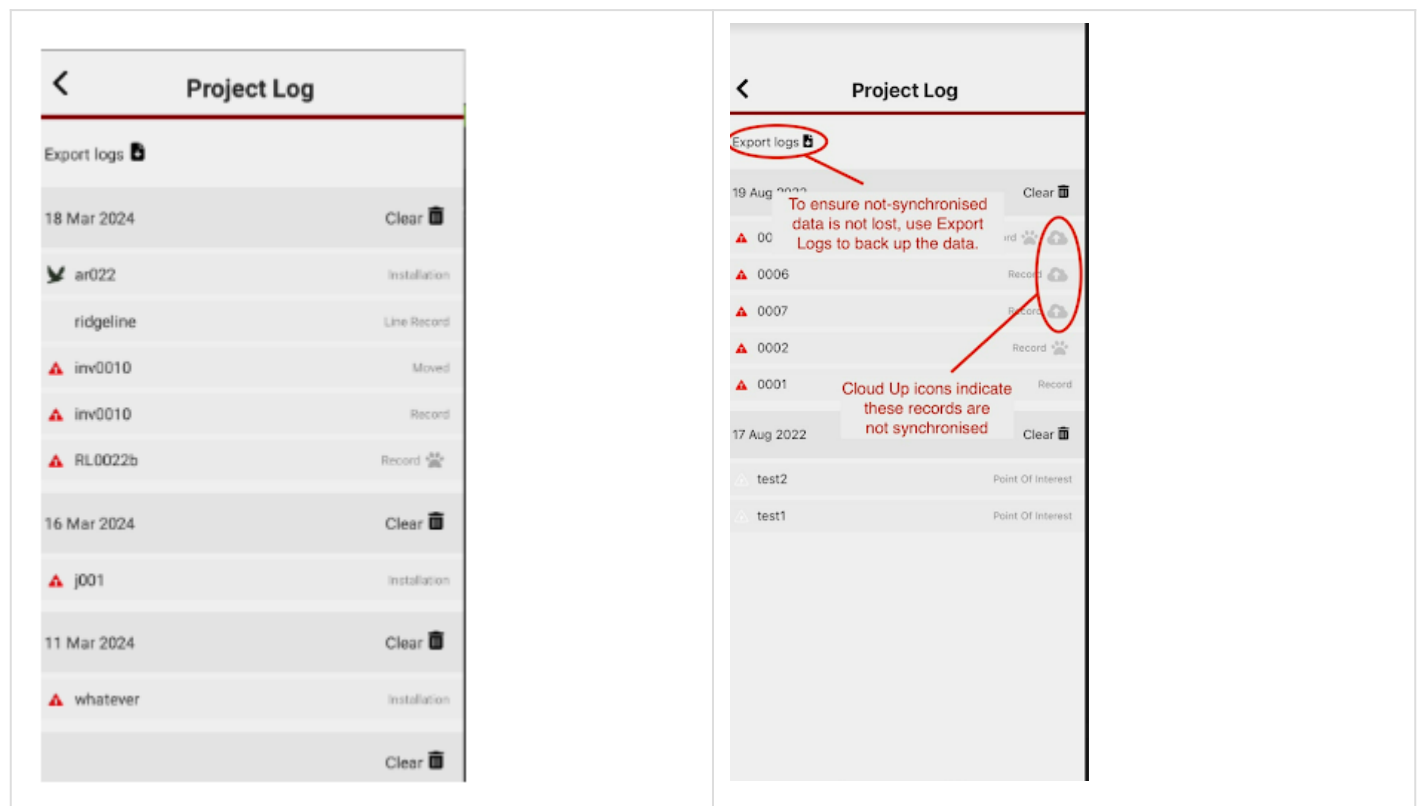


2. Click on the **Logs** tab

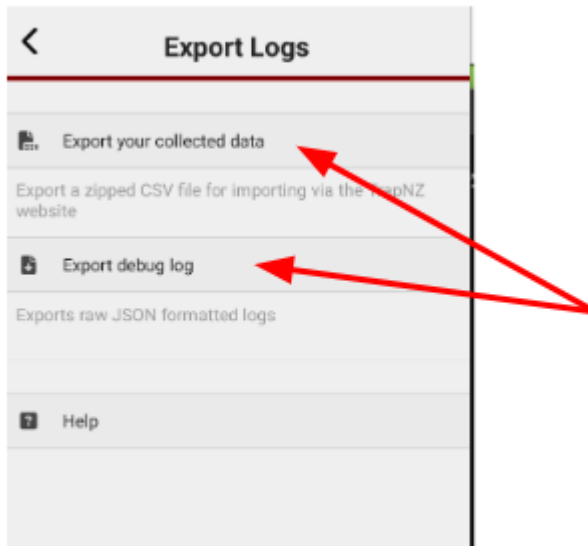


This will show any records that are still in your phone. (this step is to ensure that in case of records not synching you have access to them if needed), ensure you have done this for all of the projects you have completed work in during the last week.

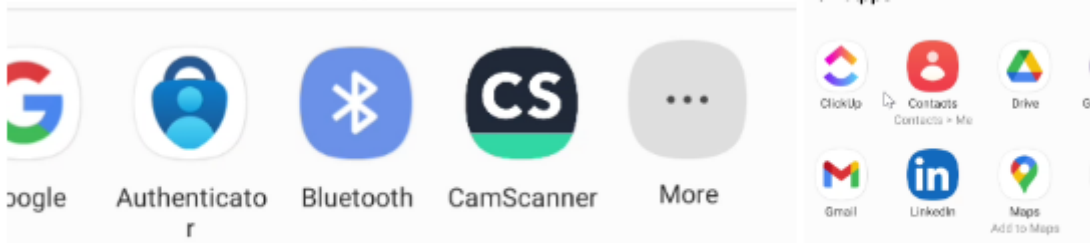
3. Click on the Export logs tab at the top left side of the screen



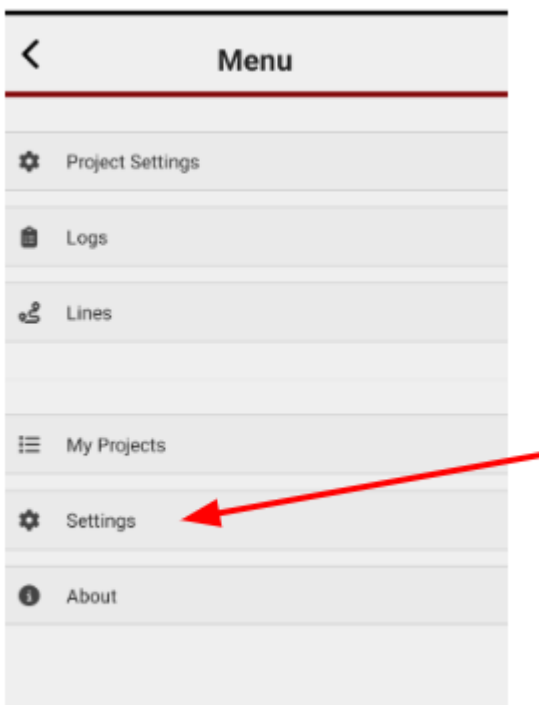
4. Click on the export your collected data and email it to yourself, then click on the export debug log and email it to yourself.



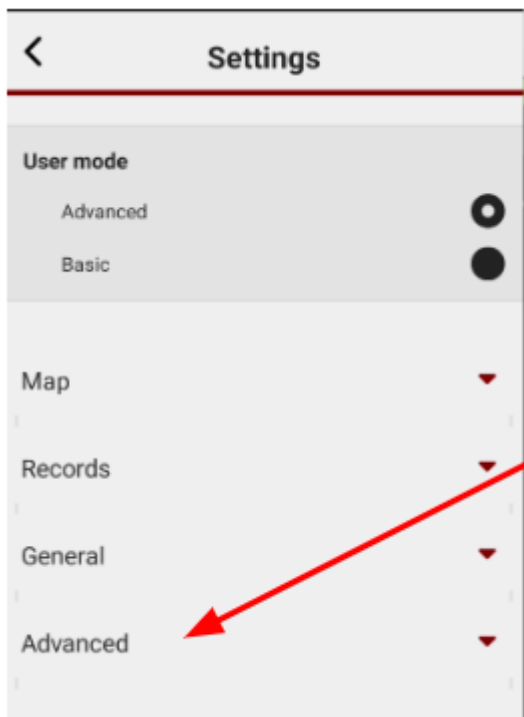
5. A pop-up will appear showing the options, if mail is not one of them, check the “more” section.



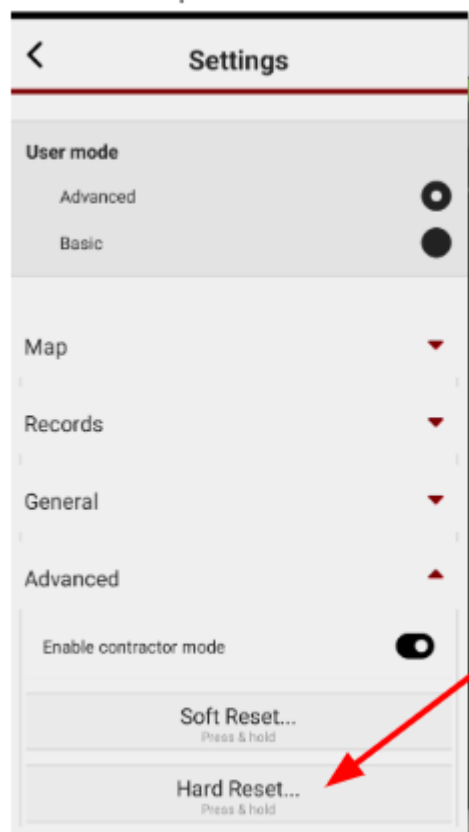
6. Once you have exported the logs to yourself, go back into the menu and click on settings



7. Then click on advanced settings.

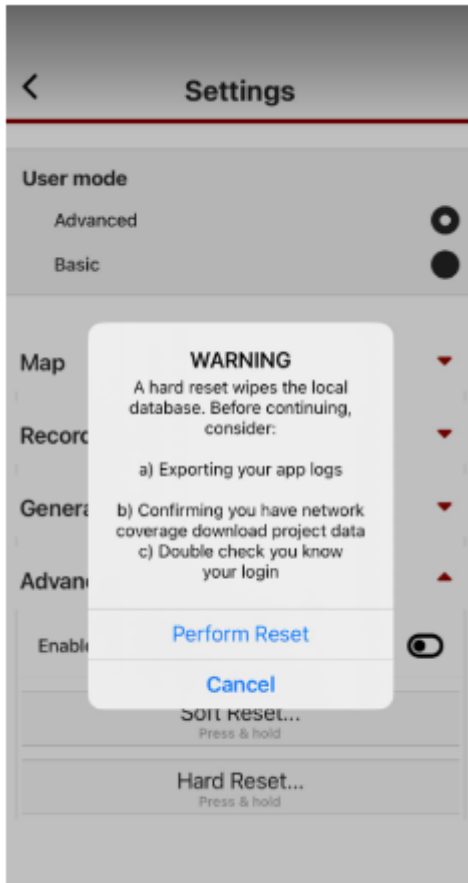


8. Then press and hold on the Hard reset.



9. You will receive this message, ensure you have completed all of the steps a-c then click Perform reset.

The app will refresh and the projects should appear as you would expect.



It is recommended that you restart the app after this step to ensure everything is correctly showing.

If you still have issues with the app after completing these steps contact [support@rappt.io](mailto:support@rappt.io)

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Created 19 March 2024 20:37:30 by Lenore Winterburn

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