

Moving installations

See also: [Moving installations using the app](#)

In order to move an installation you must have either:

- been the one who added the installation to the project, or
- a Manager or Administrator role in the project

Moving an installation that already has records associated with it

If you are physically moving an installation that already has records associated with it, best practice is to **"retire" the installation** and **create a new one** in the new location. This keeps old records correctly associated with the old location. If you wish, you can create the new installation with the same name. The retired locations can be viewed by setting the "retired" filter in map views and reports.

Moving an installation that has been incorrectly located on the project map

If an installation is incorrectly located on your project map (or you want to adjust the location for another reason):

1. Select the installation you want to relocate from either a list of installations, or by clicking on it on a map



Demo Project

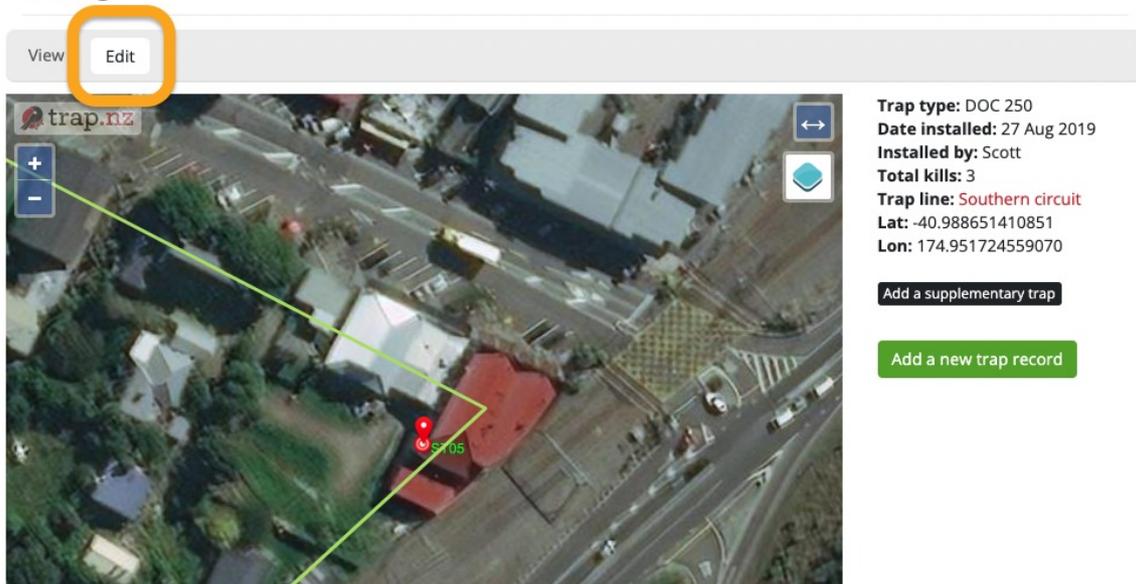
GroundTruth Limited
Groundtruth is an innovative New Zealand company using science, technology and community engagement to enhance the management of ecosystems and productive landscapes. Our services and products are designed to achieve positive and sustainable land management results that are supported by local communities, businesses and other stakeholders. Our work is based on an understanding that the health of indigenous biodiversity is inseparable from the health of all natural systems and the health of the people and communities they serve.
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<https://www.groundtruth.co.nz>



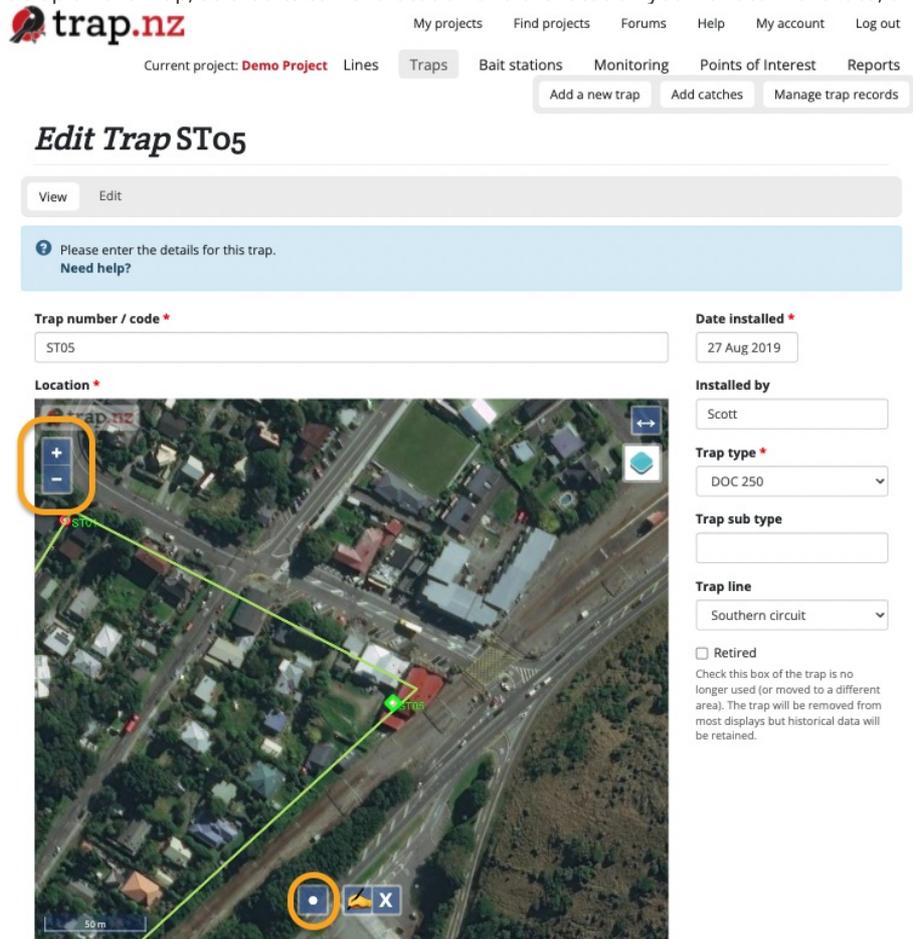
2. The page for that installation will load
3. Click the "Edit" button



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- The "Edit installation" page will load
- Zoom in on the trap on the map, so that its current location and the location you want to move it to, are both visible.



- Click the "Draw a point" icon on the map
- Click on the new location for this installation on the map
- A dialog box will appear, asking you to confirm that you want to move the installation's location on the map
- Click "OK" to confirm
- The map will now show a green square where the installation will be moved to



- Click the green "Save" button at the bottom of the page to save your changes
- The page for that installation will load, showing the installation at the new location on the map

For video help, click the youtube link here <https://youtu.be/244cp2wbmSk>

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