

Downloading installation data

Installation data (including name, type, location etc.) can be downloaded to a CSV or KML file. CSV files are most commonly used - they can be viewed and edited easily in spreadsheet programs like Excel or Google Sheets. KML files are useful if you want to open the data in ArcGis Explorer or Google Earth.

Downloading installation record data is a different process.

To download installation information:

1. Navigate to the **Traps**, **Bait Stations**, or **Monitoring Stations** section of your project.
2. (Optional) Apply any filters using the filter bar (e.g. filter by line). The downloaded file will respect your current filters for that overview page

Traps

The screenshot shows the 'Traps' filter bar with the following controls: 'Active/Retired' dropdown set to 'Active', 'Title' input field with 'Starts with...' placeholder, 'Trap line' dropdown set to '- Any -', 'Trap type' dropdown set to '- Any -', 'Tags' input field, and 'Items per page' dropdown set to '50'. There are 'Show results' and 'Reset' buttons. Below the filter bar is a map showing a coastal area with a 'trap.nz' logo and navigation controls.

3. Click the "Show results" button to populate the table below the map.
4. Scroll down to the bottom of the page and click the "Download CSV" button to download a CSV file, or the "Download KML" button to download a KML file.

DOCTEST01	DOC 150	Central circuit	28 Jun 2021
T106	DOC 200	Northern circuit	1 Jul 2021

✓ Update sort order

Two buttons: 'Download CSV' and 'Download KML'.

5. When prompted, select a location on your device to save the file.